

Interview Question Worksheet

Here is a worksheet to help you formulate your interview questions. Use this sheet for brainstorming to come up with your final list of interview questions.

Guest Details

Name: _____

Website(s): _____

Social Media Profiles: _____

Official Bio (for announcing your guest during the interview):

Ask if they have a professional bio they prefer you to use or come up with something more casual that will be of great interest to your audience.

Professional Background:

Where are some interviews they've done in the past?

[illegible]

Stuff You Want to Know

List the things you want to know about your guest and their expertise related to the topic(s) you'll be discussing.

This image shows a blank sheet of white paper with horizontal ruling lines. The lines are evenly spaced and extend across the width of the page. There are no margins, text, or other markings on the paper.

Questions from Your Audience

Survey your own readers to see what they'd like to know.

[illegible]

Current Events and News?

[illegible]

What Does Your Guest Want to Talk About?

Putting Your Interview Questions Together

After you've completed all the brainstorming on this worksheet, finalize your questions in a separate blank document. Remember to include your guest's name, websites and official bio as well, so you have that information handy during your interview.